

**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE NORTH RIDGE ESTATES HOME OWNERS ASSOCIATION
NOVEMBER 23, 2009**

The regular meeting of the Board of Directors of the North Ridge Estates Home Owners Association was held at seven o'clock p.m. on Monday November 23, 2009 in the Conference room at the Midway Public Library.

The meeting was called to order by Jody Stowers, Vice President , who chaired the meeting. Diane Shepard, Treasurer (filling in for Secretary Tiffany Marsh), kept the record of the meeting.

Diane Shepard took the roll call of Directors who were present and announced the following were in attendance, constituting a quorum:

Jody Stowers
John C'DeBaca
Diane Shepard
Angeletta Fields

The Vice President presented the minutes of the last Board of Directors meeting held on October 26, 2009 which were reviewed by all present. Upon motion by Jody Stowers, seconded by Angeletta Fields , the minutes were unanimously approved as written and ordered filed in the Association's Minute Book.

Motion by Diane Shepard and seconded by Angeletta Fields for Vice President Jody Stowers to be appointed as President. The motion was unanimously approved.

Motion by Diane Shepard and seconded by Angeletta Fields for John C'Debaca to be appointed as Vice President. The motion was unanimously approved.

Treasurer's Report

Motion by Jody Stowers and seconded by John C'DeBaca to approve the Treasurers Report. The Treasurer's Report was unanimously approved.

Treasurer Diane Shepard reported that all dues are current, however there is an issue with one homeowner not paying the late fee of \$10.00 as well as the attorney fee of \$50.00 with a total outstanding balance of \$60.00. The homeowner has been off work for a few months due to medical issues but did not contact the Association about working on a solution for payment until after the attorney had been notified to help collect dues.

It was discussed in fairness to all the other homeowners the total outstanding amount should be collected due to the fact the attorney had already been paid from current homeowners dues.

Also was discussed was that a letter be written notifying the homeowner this would be waived given the medical problems but that if they were to ever be late again this outstanding amount would be due in addition to the current dues. After much discussion a

Motion was made by Angeletta Fields and seconded by Jody Stowers for the Treasurer to write a letter to the Homeowner and inform them to pay all \$60.00 of the outstanding balance. The motion was unanimously approved.

A motion was made by Angeletta Fields and seconded by Jody Stowers for the outstanding balance to be paid 30 days from the date of the letter. The motion was approved on a 3 to 1 vote.

Motion by Diane Shepard and seconded by Angeletta Fields to appoint David Papp to the North Ridge Estates Homeowners Association Board of Directors.

No other business coming before the meeting, upon duly made, seconded and carried the meeting adjourned at 8:00 p.m. There will be no December meeting. The next meeting will be held January 25, 2010.

Diane Shepard, Treasurer (absence of Secretary)